**ACAMS AML Workshop - Do I really Know who I’m Working with? Customer, Vendor, and Employee Due Diligence**

This seminar will give participants a broad overview on what to do and how to do it to better understand their working environment. This environment includes customers, employees, and vendors, as well as raising their awareness for fraudsters. As more and more professions and industries are getting regulated and fall under Anti-Money Laundering regulations, the need to be well prepared becomes relevant to an increasing number of professionals.

**The Seminar:**

**KYC – Know Your Customer Basics**

Find out more about basic KYC obligations and regulatory expectations. What are the necessary steps? What to do? When to do it? Also find out, why it is important for you and your company and what could happen, if you fail to do it or fail to do it properly.

**KYE – Know Your Employee Basics**

In the end, they are the people working with you. Find out more about basic know your employee tasks. What are the necessary steps? What to do? When to do it? Also find out, why it is important for you and your company and what could happen, if you fail to do it or fail to do it properly.

**KYV – Know Your Vendor Basics**

Do I need to know whom I contract? Certainly, you need to know. Find out more about basic know your vendor tasks. What and when to do it? Also find out, why it is important for you and your company and what could happen, if you fail to do it or fail to do it properly.

**Identification documents**

What are proper identification documents? How to check them? Where can I get help from. This part will go a bit deeper into one of the integral parts of the KYC process.

**Open Source Intelligence to use for KYC**

Program and Sources to help in the KYC process is expensive? There are cheaper ways to assist you. Get an overview for possebilities for open intelligence sources for your KYC process.

**Excursus: Social Engineering**

If you did not know yet, what Social Engeneering is or why it is important to know about Social Engeneering for your KYC process, it is certainly time to find out now. A mix of real life examples to give you an overview about this field.

**This seminar is structured and developed for:**

Partners, Non-financial executives and Directors, Senior and junior lawyers, Legal experts in the financial services industry, Regulatory and Legal consultants, COs and AMLCOs, Bankers, Accountants

**CPD the seminar is approved by ACAMS and participants will receive 6 CPD units by ACAMS**

Date: 15 March, Duration: 6 Hours

Location: EIMF Premises, Nicosia

Time: 14:00 – 20:00

Fees: €150 + VAT (for ACAMS Members €120 + VAT)

**For details please call EIMF at 22274470 or visit the EIMF website at** [**www.eimf.eu**](http://www.eimf.eu)