WHO WE ARE

Seeing our clients evolve and grow is our biggest reward.

We have been serving law firms all over Cyprus for 25 years, helping them adopt new technologies, use them to their benefit and leverage them in order to become more efficient. Although this route has never been an easy one, it has been the most pleasant. Having helped organize so many law firms, we feel a moral obligation to always try and be a step ahead, monitoring new trends and applying them into our solutions. Zygos as the most widely used solution among lawyers in Cyprus has adopted a variety of features when it comes to Anti-Money Laundering in order to help firms organize their compliance departments effectively. We would love to share them with your firm and help your Compliance Department stay ahead of the curve.

MICHAEL CHATZIAVRAAM
Managing Director
ABOUT ZYGOS

Zygos is the complete Legal Practice Management Software, every firm needs!

Zygos helps firms organize all their everyday tasks, from Contacts & Case Management to Time Tracking, Workflows and Billing. Zygos also features a fully fledged Corporate Administration module, a Document Management system and a Mobile App.

With all these modules, Zygos provides an all around solution which helps more than 200 law firms of any size and practice, manage their daily routine with strict order, efficiency and security.

Demanding clients, tight deadlines and a competitive global landscape are only a few things today’s law firm owners have to worry about. Law firm organization and everyday management shouldn’t be another one. We get that and we’ve made our company’s goal to help you
ZYGOS KYC MODULE

A versatile module which works out of the box but can also be customized to your firm’s needs.

Zygos KYC module helps your Firm’s Compliance department keep up with the evolving rules and regulations which threaten your Compliance Officers with huge administrative burdens and your firm with huge administrative fines. Through the use of modern technology you can organize all your manual and/or offline processes into a single platform which will help you not only minimize the time you spend in administration but also get ahead of risks before they arise.

The module allows you to customize and adapt all your questionnaires in the system so you can monitor and track which boxes are ticked by which individuals. It also helps you create custom checklists for each individual’s document collection and helps you stay on top of the expiration of those documents with automatic email notifications.
Minimize your firm’s risk exposure to anti-money laundering.

Zygos is working closely with Acuris Risk Intelligence – a globally trusted risk data provider, to enable its clientele screen against Politically Exposed People (PEP), Sanctions Lists, and other international lists to identify potential risks during the onboarding process.

Zygos AML Smart filters enable you to filter out false positives, insert notes and identify your potential client in the results grid.

With Zygos AML Screening you can also save and print the AML Results and also link them with your contacts allowing you to have a complete search history for each one of your clients.
KYC MANAGEMENT MAIN FEATURES

Below we summarize the main features and functionalities offered by Zygos KYC Module along with a brief description.

**Risk Levels**
Assign risk levels (low, medium, high) to individuals based on several parameters.

**Custom Questionnaire**
Choose from a plethora of questions to assess an entity of even create your own parameters.

**Custom Checklists**
Create different checklists for individuals of different nationalities or different type of service.

**Expiration Notifications**
Get notified automatically in the app or via email for documents which expire soon.

**Reporting System**
Print and export reports such as risk per company, all high risk individuals, PEPs according to country.

**MLCO Annual Report**
Automatic generation of the annual report of the MLCO requested by CYBAR.

**AML Dashboard**
Birds-eye view of your risk spread, latest assessments, documents submitted etc.

**Email Summary**
Email summary to the MLCO with all the documents soon to be expired.
KYC MANAGEMENT
MAIN FEATURES

**Log Training**
Log all the training hours for all office members

**Risk Profile Report**
Print a risk profile report for each individual or legal entity after assessment

**Permissions**
Grant access to sensitive information only to people with the relevant access

**Internal Checks**
Log internal checks performed by the Compliance Officer

**Suspicion Reports**
Log and monitor suspicion reports generated by office members to the MLCO

**Weighted Average**
Calculate the risk per entity using your own weighted average formula

“Organize your AML Compliance Department and stay ahead of rules and regulations”
AML SCREENING MAIN FEATURES

Below we summarize the main features and functionalities offered by Zygos AML Screening along with a brief description.

**PEPs and Sanctions**
Search through online, paid and credible databases around the world for PEPs, Warnings and more.

**Smart Filters**
Use Zygo's smart filters to filter out false positives, insert notes and identify your potential client in the results grid.

**Link with Contacts**
Results are saved and get directly connect to your Database allowing you to have a search history and print-free process.
KYC MANAGEMENT

KYC Management which includes the following features: Risk Levels, Custom CheckLists, Expiration Notifications, Reporting System, MLCO Annual Report, AML Dashboard, Email Summary, Log Training, Risk Profile Report, Custom Questionnaire, Internal Checks, Suspicion Reports and Weighted Average, is offered with the monthly fee of 35 EUR per user.

AML SCREENING

AML Screening Bundles are charged yearly, must be paid up-front and are renewed once a year or automatically when your firm reaches the cap set for each bundle.

<table>
<thead>
<tr>
<th>Bundle Name</th>
<th>12-Month Searches</th>
<th>Yearly Subscription (€)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AML350</td>
<td>350</td>
<td>460</td>
</tr>
<tr>
<td>AML500</td>
<td>500</td>
<td>600</td>
</tr>
<tr>
<td>AML650</td>
<td>600</td>
<td>700</td>
</tr>
<tr>
<td>AML1000</td>
<td>1000</td>
<td>1000</td>
</tr>
</tbody>
</table>
WE VALUE YOU AS PARTNER

No hidden costs, no sudden changes. What you read is what you get.

- No installation costs
- You pay nothing upfront
- Fixed subscription per month

Choose the number of Screenings you need to access the AML Screening module.

Easily grow your usage with addons such as Litigation, Corporate, Timesheet & Billing.

ZYGOS
LEGAL PRACTICE MANAGEMENT SOFTWARE

14 Spyros Kyprianou Ave
3070, Limassol, Cyprus
info@softline.com.cy
www.softline.com.cy
www.getzygos.com
+357 25730550